

To Heads of Environmental Services (England) &
Chief Port Health Authorities

2 December 2005
Copies: CIEH, LACORS, TSI, HPA, APHA

Reference: ENF/E/05/053

Dear Colleagues,

Re Safer Food, Better Business – New Safe Method Completion Record

Following the successful launch of the Safer Food, Better Business (SFBB) pack, feedback so far has been encouraging. We have also received a number of useful comments and suggestions which we will be reviewing shortly.

One suggested improvement which we have already acted upon, is the development of a completion record for businesses to fill out as they work through the safe methods relevant to their business. Once completed the sheet will show that businesses have worked through the pack.

This sheet will now form part of the pack so that future packs ordered from our warehouse will include it. You may also find it useful to insert the sheet into stocks of packs you already hold and give it to businesses which you have already distributed packs to. The new safe method will be available in packs of 25, we will be sending them to you w/c 5 December 2005. You can order further batches of 25 from our warehouse by quoting reference number FSA/MAN6/11-05 to the EC Group on 0845 606 0667. Alternatively you can email them at foodstandards@ecgroup.uk.com. The completion record is also available to download from our website along with the other safe methods and diary pages at www.food.gov.uk.

The Agency has also responded to calls for the pack to be more interactive. I am therefore pleased to confirm that as from January 2006 it will be possible to type information directly on to the pdf versions of the safe methods from the website.

Yours sincerely,

Stephen Airey,
Head of HACCP Policy Branch
Food Hygiene Implementation Division