

Privacy notice - Northern Ireland Official Controls for Food and Feed

Information on Northern Ireland's Official Controls for Food and Feed privacy policy, why we require data, what we do with the data and your rights.

The Food Standards Agency is what is known as the 'Controller' of the personal data provided to us.

Why we need it

The personal data we hold on you consists of the name and address of your business and associated contact details.

The Food Standards Agency obtains this data from a number of sources, including direct individuals, industry bodies, District Councils, Department of Agriculture, Environment and Rural Affairs (DAERA) and any other relevant government departments.

We need to collect this data for the purposes of fulfilling our statutory obligations under Regulation (EC) No 882/2004 and Regulation (EC) No. 854/2004 in relation to feed and food official controls.

We may analyse this data along with other information we hold about you and information we have obtained from public and/or private sources for the purpose of helping us evaluate risk. We do this in line with the exercise of official authority vested in us under the Food Standards Act and the performance of a task carried out in the public interest.

What we do with it

We retain personal data only for as long as necessary to carry out these functions, and in line with our retention policy. This means this information will be retained for minimum of 7 years from receipt or for as long as the business is trading and for a certain period after it ceases trading or as new information becomes available.

All the personal data we process is located on servers within the European Union. Our cloud based services have been procured through the government framework agreements and these services have been assessed against the national cyber security centre cloud security principles.

No third parties have access to your personal data unless the law allows them to do so. In line with this commitment your information may be passed to DAERA or District Councils.

The Food Standards Agency may share data with other government departments, public bodies, and organisations which perform public functions to assist them in the performance of their statutory duties or when it is in the public interest. We may also share the data as part of risk evaluation and analysis with public bodies or other organisations, such as Trading Standards and Port Health Authorities, for the same reasons.

We use or work with contractors and other third-party service providers, such as IT service providers, who will process your personal data on our behalf. These third parties can only

process your personal data on our instruction or with our agreement for specific purpose to enable us to maintain, improve and provide our services in order to fulfill our statutory obligations and tasks carried out in the public interest.

Your rights

You have a right to see the information we hold on you. If at any point you believe the information we process on you is incorrect you can request to have it corrected. You may have other rights, including the the right to restrict processing and the right to object to processing. If you wish to exercise any of your rights or raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO).

Our Data Protection Officer in the FSA is the Information Management and Security Team Leader who can be contacted at the following email address.