Privacy notice - Honours and Awards

Information on our Honours and Awards privacy policy, why we require data, what we do with the data and your rights.

Why we need it

The Food Standards Agency is what is known as the ‘Controller’ of the personal data provided to us. The personal information we hold on you consists of: title; name; address; date of birth; nationality; gender; and ethnicity. The Food standards agency obtains this information from within the organisation.

We need to collect this information for the purpose of providing the Cabinet Office with a full citation of the individual being nominated for an honour. We do this in line with the performance of our statutory duties. We will not collect any personal data on you which we do not need.

What we do with it

We retain personal information only for as long as necessary to carry out these functions, and in line with our retention policy. This means that this information will be retained for 5 years from receipt.

All the personal data we process is located on servers within the European Union. Our cloud based services have been procured through the government framework agreements and these services have been assessed against the national cyber security centre cloud security principles.

No third parties have access to your personal data unless the law allows them to do so. In line with this commitment your information will be passed to the Cabinet Office. The Food Standards Agency will sometimes share data with other government departments, public bodies, and organisations which perform public functions to assist them in the performance of their official duties or when it is in the public interest.

Your rights

You have a right to see the information we hold on you by making a request in writing to the email address below. If at any point you believe the information we process on you is incorrect you can request to have it corrected. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner’s Office (ICO).