

General notes

- Growers who are also wine producers should use a Production Declaration (WSB 21) in place of this form. If you have any problems, please contact your local Wine Standards inspector – details are available at www.food.gov.uk/wine



IMPORTANT: Completed form(s) must reach Wine Standards no later than 15 January.

Completing the form electronically

- You will need Adobe Acrobat or Reader v7 or later, to fill in this PDF. Go to <http://www.adobe.com/uk/products/reader.html> to download it for free. A partly completed form can be saved and later completed using Reader.
- Type the relevant details in the boxes.
- You can copy and paste text into other boxes.
- Use the Tab key or mouse to move between boxes.
- Use the +/- icons to zoom in and out of the document, and keyboard arrow keys or scroll bars to move up and down.
- Click on the signature box to create your own digital signature. Follow the on screen instructions to add an encrypted, password-protected signature.
- Save this PDF, attach it to an email together with any continuation sheets and send it to:
winestandards@foodstandards.gsi.gov.uk
- Keep a copy of the form and continuation sheets for your records.

Completing the form by hand

- Use a **BALL POINT PEN** and **BLOCK CAPITALS**.
- Sign the declaration in section 6.
- Then post this form together with any continuation sheets to:

Food Standards Agency,
Wine Standards,
Operations Group,
Foss House, Kings Pool,
Peasholme Green,
York, YO1 7PR.

Telephone 01904 232177

Keep a copy of the form and continuation sheets for your records.

Guidance notes

- Under the Wine Regulations it is a statutory requirement that all growers make annual Harvest Declarations to Wine Standards.
- For the purpose of this declaration:
 - (a) “growers” are natural or legal persons who cultivate and harvest vines;
 - (b) in Section 2, please provide the **Total Area** in production.
- All growers are required to complete the Declaration unless:
 - (a) the **total** grape harvest is intended for table grapes or for drying or for processing directly into grape juice;
or
 - (b) the **total** area is less than 10 ares (¼ acre) **and** the harvest will not be marketed in any form whatsoever.
- Where grapes are sold for uses other than wine making (i.e. for the making of grape juice) details should be entered in Section 5 of the form.
- Your local inspector may visit your premises to check the accuracy of the information given.

Harvest declaration vintage

- **Important:** the completed form should reach Wine Standards **no later than 15 January**.
- Details of local inspectors are available at www.food.gov.uk/wine
- Remember to keep a copy of this form and any continuation sheets for your records.

1 Your details

Name of vineyard:

2 Vineyard details

Weight (kg)
of grapes
harvested

Intended for Red wine production	(+)	Intended for White wine production	(=)	<input type="checkbox"/> TOTAL
<input type="text"/>		<input type="text"/>		<input type="text"/>

<input type="checkbox"/> Total area in production Hectares (ha) (1 hectare = 2.47 acres)	<input type="checkbox"/> A+B Yield per hectare (kg/ha)
<input type="text"/>	<input type="text"/>

3 Consignment of grapes sold to a wine producer

Name(s) and reference(s) of producer(s)	CAD No.	Grapes (kg)	
		Red	White
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL		<input type="text"/>	<input type="text"/>

If necessary, please continue on page 3 and indicate you have done so by ticking this box

4 Grapes despatched for contract wine making

Name(s) and reference(s) of wine maker(s)	Delivery note (or CAD)	Grapes (kg)	
		Red	White
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL		<input type="text"/>	<input type="text"/>

If necessary, please continue on page 3 and indicate you have done so by ticking this box

5 Grapes for other uses (i.e. grape juice or table grapes)

Name and address of consignee	CAD No.	Hectares	Weight (kg)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6 Declaration

I declare the particulars given in this form to be correct to the best of my knowledge and belief.

Name (in BLOCK CAPITALS):

Date:

 DD | MM | YYYY

7 Data Protection

The information you have provided, including personal data, will be primarily used for the purpose of enforcing the wine marketing and related regulations. They may be released to other wine sector enforcement authorities to facilitate investigations including suspected fraudulent treatment or risk to health. Details will be held in our computer system for at least five years and may be used to compile the vineyard register, annual production declarations, surveys and reports and usually released only as unattributable information.

In limited circumstances, FSA may be required to release information, including personal data and commercial information, on request under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. If we release information obtained from this form to other parties, we will notify you. However, FSA will not permit any unwarranted breach of confidentiality nor will we act in contravention of our obligations under the Data Protection Act 1998.

Harvest declaration

Continuation sheet

- **Important:** completed continuation sheets should reach Wine Standards **no later than 15 January** together with the relevant WSB 12.
- Details of local inspectors are available at www.food.gov.uk/wine
- Remember to keep a copy of the WSB 12 form and any continuation sheets for your records.

1 Your details *continued*

Name of vineyard:

3 Consignment of grapes sold to a wine producer *continued*

Details of grapes and must delivered for processing into wine or sold to a co-operative or a wine producer.

Name(s) and reference(s) of producer(s)	CAD No.	Grapes (kg)	
		Red	White
TOTAL			

4 Grapes despatched for contract wine making *continued*

Details of grapes and must delivered for processing into wine or sold to a co-operative or a wine producer.

Name(s) and reference(s) of wine maker(s)	Delivery note (or CAD)	Grapes (kg)	
		Red	White
TOTAL			