

Memorandum of Understanding for Earned Recognition Feed Hygiene and Medicated Feed

Between:

**The Food Standards Agency
The Veterinary Medicines Directorate
Food Standards Scotland
and
The Agricultural Industries Confederation**

November 2017



This Memorandum of Understanding (MOU) is an agreement between the following organisations:

- a) The Food Standards Agency (FSA) of Aviation House, 125 Kingsway, London, WC2B 6NH.
- b) The Veterinary Medicines Directorate, (VMD) of Woodham Lane, New Haw, Surrey, KT15 3LS.
- c) Food Standards Scotland (FSS), Pilgrim House, Old Ford Road, Aberdeen, AB11 5RL.
- d) The Agricultural Industries Confederation (AIC) of, Confederation House, East of England Showground, Peterborough, PE2 6XE.

1. Purpose

This MOU seeks to set-out the general principles of collaboration, cooperation, roles and responsibilities that support the approach to Earned Recognition between the FSA, the VMD, FSS and the AIC.

2. Scope

It provides a specific framework for the delivery of Earned Recognition in relation to the manufacture, storage and transportation of feed materials, additives, specified feed additives (coccidiostats), premixtures, and compound feeding stuffs, including medicated feeding stuffs, by compliant feed business operators (FeBOs) that are members of the AIC schemes detailed in Annex A.

3. Background to Earned Recognition

Feed business operators (FeBOs) involved in the manufacture of those products referred to in section 2 above are responsible for ensuring their products satisfy the requirements of the law detailed in Annex B. The FSA, VMD and FSS acknowledge that the application of official controls relating to such manufacture should recognise those businesses that comply with legislative requirements whilst offering necessary safeguards against unacceptable risks to consumers, animal health and the environment, through the application of appropriate enforcement action to remedy deliberate, persistent or serious non-compliance.

Earned recognition will be available to those FeBOs who are compliant members of an industry assurance scheme recognised by the FSA, VMD and FSS (see Annex A).

Approved status can be awarded by the demonstration of the scheme's compliance with the 'Criteria for Earned Recognition', as set out in Annex C. This process examines the governance of the scheme, checks that the scheme standards reflect

legislative requirements for the sector under consideration, and the certification process is robust and impartial. Where a scheme is approved, compliant members of the scheme will benefit from a reduced frequency of official control on the basis that they are taking positive action to reduce feed safety risks and comply with legislative requirements, verified through a third party certification process.

The application of Earned Recognition by the FSA, VMD and FSS is acknowledgment that compliant members of an approved scheme have a lower risk, allowing the enforcement authority to focus on less compliant businesses.

4. Overview of the Parties Concerned

4.1 Food Standards Agency

The FSA is a non-Ministerial government department responsible for food and feed safety and other interests of consumers in relation to food and feed. The FSA is the Central Competent Authority responsible for ensuring the delivery of official feed and food law controls in England, Wales and Northern Ireland. The FSA works through its headquarters in London and offices in York, Belfast and Cardiff.

Official controls are delivered by a range of enforcement authorities in the UK. In GB these include the FSA and local authorities, whereas in Northern Ireland controls are delivered by FSA, District Councils and the Department of Agriculture, Environment and Rural Affairs (DAERA).

4.2 Veterinary Medicines Directorate

The VMD is an executive agency of the Department for Environment, Food and Rural Affairs (Defra), and is the Competent Authority for the regulation of veterinary medicines in the UK.

The vision of the VMD is the responsible, safe and effective use of veterinary medicinal products. It aims to protect public health, animal health and the environment, and promote animal welfare by assuring the safety, quality and efficacy of veterinary medicines.

The VMD authorises veterinary medicines in the UK and inspects premises on which veterinary medicines are manufactured, stored and supplied. In Great Britain, the VMD is the enforcing authority for approving and inspecting FeBOs, including commercial feed mills and farms, manufacturing products regulated under Schedule 5 of the Veterinary Medicines Regulations 2013, that is:

- specified feed additives (SFAs - being coccidiostats and histomonostats), and premixtures, complementary feedingstuffs and final feedingstuffs containing SFAs; and

- premixtures and final feedingstuffs containing veterinary medicinal products.

4.3 Food Standards Scotland

FSS is a non-Ministerial body of the Scottish Administration, part of Scottish Government, responsible for food and feed safety and standards and nutrition in Scotland. As Central Competent Authority, FSS is responsible for ensuring delivery of official feed and food controls in Scotland.

4.4 Agricultural Industries Confederation

The AIC is an independent, not for profit organisation that works on behalf of its members in the agricultural supply sector. While AIC represents several sectors within the feed industry and manage a number of assurance schemes, this MOU relates to the following schemes:

- Universal Feed Assurance Scheme (UFAS)
- Feed Materials Assurance Scheme (FEMAS)
- Trade Assurance Scheme for Combinable Crops (TASCC)

UFAS was launched in 1998 and accounts for well in excess of 95% of the commercially produced compound feed in the UK and Ireland. The scheme has been amended to include a Merchants' Standard. In total UFAS have in excess of 700 participants in the UK.

FEMAS covers all feed ingredients intended for direct feeding to animals or for inclusion in compound feeds and blends. FEMAS participants are an extremely diverse group of businesses ranging from specialist additive manufacturers to food processors and brewers.

TASCC covers the trading of combinable crops, storage and transportation of feed materials and ingredients.

Schemes are based on HACCP principles, which form the bedrock of EU Food and Feed legislation. Each scheme is audited and certified by a single independent certification body, in accordance with the internationally recognised standard ISO17065. This means that the certification body is itself independently assessed every year to ensure that the standard is implemented and administered consistently and fairly.

AIC require businesses to be audited before certification is granted and participants are subject to an annual audit.

AIC has worked with the FSA, VMD and FSS to ensure standards within the schemes reflect legislative requirements for both feed and medicated feed hygiene.

5. Roles and Responsibilities – The Food Standard Agency, the Veterinary Medicines Directorate and Food Standards Scotland

The FSA, VMD and FSS are jointly responsible for assessing and approving the Universal Feed Assurance Scheme (UFAS) recognised by all organisations for Earned Recognition under this MOU, using the Criteria for Earned Recognition, and will jointly work together to verify compliance.

The FSA and FSS are jointly responsible for assessing and approving the Feed Materials Assurance Scheme (FEMAS) and the Trade Assurance Scheme for Combinable Crops (TASCC) recognised by the FSA and FSS for Earned recognition under this MOU, using the Criteria for Earned Recognition, and will jointly work together to verify compliance.

The FSA, VMD and FSS will work with the AIC to verify compliance with the requirements of this MOU for the relevant recognised assurances schemes as detailed in Annex A.

When the VMD and/or the FSA and FSS are satisfied that an AIC scheme meets the approval Criteria for Earned Recognition, each will ensure those responsible for enforcement are informed of Earned Recognition arrangements and the frequency for delivering official controls.

To ensure continuing compliance and confidence in the Earned Recognition process, the VMD and/or the FSA and FSS will verify a scheme's ongoing compliance with the Criteria for Earned Recognition that led to approved status for the scheme. Positive verification will enable the VMD and/or the FSA and FSS to have continued confidence in the approved schemes.

Should an approved scheme fail to continue to meet approval criteria, the VMD and/or the FSA and FSS will ensure that the AIC understands what areas need to be rectified, by when and the FSA, VMD and FSS response should no action be taken.

The primary responsibilities of the FSA, VMD and FSS in relation to Earned Recognition are to:

- evaluate evidence supplied by the assurance scheme to determine whether it meets the 'Criteria for Earned Recognition';
- administer the MOU with the parties concerned to formally agree approved status, roles and responsibilities;

- ensure enforcement authorities are provided with information to identify businesses that qualify for Earned Recognition through certification to the approved scheme and understand the frequency that official controls will be carried out;
- work with enforcement authorities to ensure a sample group of businesses that qualify for Earned Recognition are inspected or audited by the enforcing authority and any adverse findings are reported to the FSA, VMD and FSS;
- work with the AIC to improve the Earned Recognition process, where necessary;
- subject to the requirements of the Data Protection Act 1998 (DPA), Freedom of Information Act 2000 (FOI) and Environmental Information Regulations 2004, and the FSAs appropriate exercise of its powers pursuant to section 19 of the Food Standards Act 1999, ensure information supplied by the assurance schemes is confidential, is retained as sensitive information and any restrictions placed upon it are observed;
- work with other government departments to promote, where possible, a joint approach to Earned Recognition;
- adhere to all statutory requirements and best practice (including any relevant Governmental protocols such as the Ministerial and Civil Service Codes and the Security Policy Framework
<http://www.cabinetoffice.gov.uk/resource-library/security-policy-framework>);
- notify the AIC of any changes to legislation or guidance relevant to the assurance schemes covered by this MOU;
- notify the AIC where enforcement action relating to scheme participants results in prosecution by enforcement authorities, or by the Procurator Fiscal in Scotland. In relation to activities enforced by the VMD, AIC will be informed when other enforcement action will be or has been taken against a participant of the schemes;
- work together to promote and support the Earned Recognition process and, subject to legislative restrictions, share information that supports this process;
- organise meetings and exchange of management data with the assurance scheme in line with Annexes D and E; and
- assess the performance of the AIC through review of management data in Annexes D and E by:
 - identifying trends (severity and frequency) in compliance requiring further investigation or remedial action by AIC;
 - verifying achievement of the planned assessment programme; and
 - verifying certification body assessors are appropriately trained and performing to the specified level.

6. Roles and Responsibilities - Agricultural Industries Confederation

The primary responsibilities of the AIC in relation to Earned Recognition are to:

- ensure approved schemes remain compliant with the ‘Criteria for Earned Recognition’;
- notify the FSA/VMD/FSS of any proposed change to the operation and management of the AIC that would impact on governance, standard setting, certification or the ability of the schemes to share management data as detailed in Annex C;
- provide and update the FSA, VMD and FSS with contact details relating to the certification body engaged to carry out scheme assessments;
- work with the FSA, VMD and FSS to continually improve the Earned Recognition process;
- ensure management data is provided to support the Earned Recognition process, as specified in Annexes D and E;
- support the process of meetings with the FSA, VMD and FSS as detailed in Annex D;
- ensure information supplied by the FSA, VMD or FSS is treated as confidential, is retained as confidential information and any restrictions placed upon it are observed; and
- notify the FSA, VMD, FSS and appropriate competent authorities immediately when the certification body becomes aware of a serious threat to public health or animal health, any situation where animal welfare or the environment is compromised, any unlawful or fraudulent practices. AIC is to provide identified officials with the specific details of such non-compliance including name, address and assessment report to facilitate any remedial action and enforcement.

7. General Principles of Collaboration between the FSA/VMD/FSS and the AIC

The FSA, VMD, FSS and AIC agree to adopt the following principles when implementing this MOU to:

- share information, experience and skills to learn from each other and develop effective working practices, work collaboratively to identify solutions, eliminate duplication of effort, mitigate risk and reduce cost;
- act in a timely manner;
- coordinate communications in relation to Earned Recognition and ensure the details in Annex F are kept up to date;

- ensure sufficient and appropriately qualified resources and systems are put in place to fulfil the responsibilities set out in this MOU; and
- act in good faith and to support the purpose and objectives of the MOU.

8. Governance

This Memorandum of Understanding is not legally binding. The Memorandum of Understanding does not confer any legally enforceable rights on the Parties, nor does it subject the Parties to any legally enforceable obligations.

This Memorandum of Understanding does not create any legal partnership between the Parties, nor constitute the Parties as agents of each other for any purpose. No Party has authority to bind the other to take or refrain from taking any action, and each Party hereby undertakes with the other not to hold itself out to any third party as having the authority to so bind the other.

The FSA, VMD, FSS and AIC are jointly responsible for the development and support of governance systems as detailed in Annex D.

If there is any dispute arising out of or in connection with this MOU, the concerned parties shall try to settle it amicably in the first instance. In the event resolution is not reached, the dispute shall be referred to the Chief Executives or nominated person responsible for each party.

The MOU is a voluntary arrangement; however, each party should provide six months' notice in writing of their intention to withdraw support from the MOU.

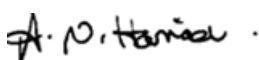
This MOU shall commence on the date it is agreed and, unless terminated, shall continue in force subject to annual review or review as a result of significant change e.g. legislation or delivery environment.

9. Application of this MOU

The enforcement of legislation identified in Annex B, of this MOU extends to England, Wales, Northern Ireland and Scotland.

Memorandum of Understanding between the Food Standards Agency, the Veterinary Medicines Directorate, Food Standards Scotland and the Agricultural Industries Confederation in relation to Earned Recognition for feed.

The Food Standards Agency agrees and accepts the roles and responsibilities and principles as detailed in this MOU in relation to the approved assurance schemes listed in Annex A.

Name	Signed	Position
A.N. Harrison		Head of Regulatory Delivery

Date

25th November 2017

The Veterinary Medicines Directorate agrees and accepts the roles and responsibilities and principles as detailed in this MOU in relation to the approved assurance schemes listed in Annex A.

Name	Signed	Position
John Millward		Head of Compliance

Date

29 November 2017

Food Standards Scotland agrees and accepts the roles and responsibilities and principles as detailed in this MOU in relation to the approved assurance schemes listed in Annex A.

Name	Signed	Position
Lorna Murray		Head of Enforcement Delivery

Date

28th November 2017

The Agricultural Industries Confederation agrees and accepts the roles and responsibilities and principles as detailed in this MOU in relation to working with the FSA, the VMD and FSS in relation to attaining approved status for its schemes listed in Annex A.

Name

John Kelley

Signed



Position

Managing Director, AIC Services

Date

27 November 2017

Annex A

Assurances schemes recognised under this MOU as qualifying for Earned Recognition

This MOU recognises the following Agricultural Industries Confederation schemes for Earned Recognition as detailed below:

- Universal Feed Assurance Scheme (UFAS)
- Feed Materials Assurance Scheme (FEMAS)
- Trade Assurance Scheme for Combinable Crops (TASCC)

	England	Northern Ireland	Scotland	Wales
UFAS	FSA/VMD	FSA	FSS/VMD	FSA/VMD
TASCC	FSA	FSA	FSS	FSA
FEMAS	FSA	FSA	FSS	FSA

Annex B

Legislation covered by the MOU

The following legislation is covered by the MOU and any relevant amendments to them:

- Regulation (EC) No 183/2005 laying down requirements for feed hygiene (including Commission Regulation (EU) No 225/2012 as regards the approval of establishments placing on the market, for feed use, products derived from vegetable oils and blended fats and as regards the specific requirements for production, storage, transport and dioxin testing of oils, fats and products derived thereof);
- Regulation (EC) No 767/2009 on the placing on the market and use of feed;
- Regulation (EC) No 1831/2003 on additives for use in animal nutrition;
- Directive 2002/32/EC on undesirable substances in animal feed;
- Regulation (EC) No 1829/2003 on genetically modified food and feed;
- Regulation (EC) No 178/2002 laying down the general principles and requirements of food law, establishing the European Food Safety Authority and laying down procedures in matters of food safety;
- Council Directive 90/167/EEC on medicated feedingstuffs; and
- Council Directive 2013/59/Euratom of 5 December 2013 laying down basic safety standards for protection against the dangers arising from exposure to ionising radiation.

Annex C

Criteria for Earned Recognition

1.0 Standard Setting

1.1 The industry scheme and standards should cover applicable legislative requirements for the sector it covers, and include the following aspects of governance surrounding the establishment and setting of standards:

- **Governance:** The role and governance of the standard setting body should be clearly defined within the scheme and include representatives of all relevant stakeholders;
- **Standards:** There should be clearly defined processes for developing standards, with access to expertise and experience in relation to the sector to which the standards relate;
- **Legislation:** Processes should be in place to ensure standards are reviewed and developed in line with legislative changes; and
- **Risk based:** A risk based approach to standard setting should be used drawing upon HACCP or an equivalent risk assessment process that identifies safety hazards and controls.

2.0 Compliance and Certification

2.1 The industry schemes should clearly describe compliance as well as processes for assessment and review, in particular:

- **Compliance:** The scheme should provide guidance on interpretation and assessment of compliance and how non-conformities with standards are dealt with;
- **Review:** Systems should be in place to monitor and adjust scheme requirements to ensure they achieve acceptable standards of compliance; and
- **Assessment:** The scheme should have appropriate mechanism for the development and review of assessment criteria, with the ability of relevant stakeholders, including central competent authorities, to contribute to this process.

2.2 The industry scheme must have the following processes/criteria in place for its certification bodies:

- UKAS accreditation or equivalent having ISO17065 accreditation;
- A quality management system, including clearly defined management structure, processes for monitoring assessments and the objective collection and recording of evidence as part of the certification process;
- A certification process that is reviewed at least annually to ensure it is operating effectively and in accordance with the requirements of the assurance scheme;

- A process to ensure non-conformances are tracked, closed off or otherwise addressed subject to the schemes requirements;
- A process to monitor the competence/performance of assessors;
- A process to ensure those responsible for certification are kept up to date with developments in standards and guidance for interpretation of standards; and
- A certification decision making process that is clear, transparent, proportional, consistent and documented.

3.0 Assessment Process

3.1 The industry scheme will need to demonstrate the following:

- The assessment process must be underpinned with guidance that deals with the assessment of standards and how non-conformities are dealt with in relation to the risk posed by non-compliance. Guidance should include procedures for dealing with repeat non-conformities, failure to rectify non-conformities and situations when certification should be withheld or suspended and circumstances in which it might be reinstated. In addition, the guidance must include verification of corrective action;
- The assessment must be carried out by assessors who are impartial, competent and maintain relevant sector knowledge;
- Frequency of assessments must be no less than the minimum set by legislation for the sector covered by the assurance scheme, risked based and take into account previous history;
- Assessment must review all the standards set by the scheme applicable to the business and as a minimum must include a visual inspection of the site, observation of operations and examination of records;
- Comprehensive records of assessment findings should be maintained. (Date, name of assessor, scope of assessment, non-conformities, timescales for rectification etc.); and
- Where possible assessments should be unannounced or at short notice¹. Examples where notice may be considered appropriate are:
 - where it is advantageous to give advance notice and the overriding aim is to ensure compliance with feed law;
 - when the purpose of an assessment is to see a particular process in operation; or
 - to examine records which are only available if the proprietor of the feed business is present.

¹ Short notice means 24 hours where possible, but no more than 48 hours

4.0 Assessor Authorisation/Competence

- 4.1 The industry scheme should have defined the following and have systems in place to ensure the certification body has:
- Criteria for appointing and authorising assessors including reference to professional qualifications, auditing skills, relevant experience and arrangements for ensuring on-going competency; and
 - Induction and continued learning to enable assessors to demonstrate a clear understanding of scheme requirements and procedures, guidance for interpretation of standards and how non-conformities are dealt with.

5.0 Standard Mapping

- 5.1 Scheme standards will need to encompass legislation applicable to the sector the scheme identifies with. The FSA, VMD and FSS will work with the assurance scheme to ensure applicable legislation is identified.
- 5.2 If the FSA, VMD or FSS identifies that the scheme fails to cover any of the relevant legislative measures, the assurance scheme will be notified and invited to amend the scheme.
- 5.3 Legislation against which standards will be assessed is detailed in Annex B.

6.0 Data Sharing and Communications

- 6.1 The industry scheme must be in a position to ensure that:
- Information is made available to the FSA, VMD, FSS and the enforcement authority about changes to the certification status of participants in the scheme (new participants/participants that leave or are suspended from the scheme) and such data are kept up to date;
 - Processes are in place to ensure the FSA, VMD, FSS and the enforcement authority are informed quickly or have access to up to date information about participants that are suspended from the scheme; and
 - Processes are established to ensure that the FSA, VMD, FSS and the enforcement authority are informed immediately if an immediate threat to public health, animal health, welfare or the environment is identified due to the activities covered by this MOU.
- 6.2 The industry scheme must be in a position to agree the following with the FSA, VMD and FSS:
- The review of planned and actual assessments²;
 - The review of high level non-conformance/compliance data, rectification timescales;
 - The establishment of effective communications, between the assurance scheme, the FSA, VMD, FSS and enforcement authorities;

² Assessment means a review of all standards set by the scheme applicable to the business

- The FSA, VMD and FSS are notified of changes to the scheme with particular reference to standards that reflect legislative requirements;
- The review of criteria that lead to Earned Recognition being approved for the scheme;
- Key contact details;
- The frequency of meetings with the FSA, VMD and FSS to discuss the operation of the scheme; and
- It will enter into a memorandum of understanding to support the Earned Recognition process with the FSA, VMD and FSS.

Annex D

FSA, VMD and FSS Governance of Earned Recognition

Meeting	Activities	Inputs	Outputs	Attendees
Annual	FSA, VMD and FSS officials to review the evidence to justify continued support for Earned Recognition	FSA/VMD/FSS report including governance and performance information e.g. evidence of compliance with key requirements, results of monitoring, data management as set out in Annexes C and E Agenda/notes of quarterly meetings with AIC	Decision concerning the continuing justification for approved scheme status Notes of meetings Letter of confirmation of outcome to AIC	FSA, VMD, FSS officials Review lead taken by the FSA, VMD and FSS
Annual	Review of approved scheme against the FSA Criteria for Earned Recognition and principles of the MOU	Management data as set out in Annexes C and E supplied by AIC, VMD, FSA and FSS Review any changes to legislation to ensure that those changes have been incorporated into (or will be incorporated into) the scheme's standards	Evidence collected to support continued justification of Earned Recognition Notes of meetings Report to the FSA, VMD and FSS officials.	Review lead taken by the FSA, VMD and FSS Nominated resource from AIC

Meeting	Activities	Inputs	Outputs	Attendees
Annual	Shadow audits of certification body	FSA/VMD and FSS officials, as appropriate, to shadow certification body audits. Shadow audits to be undertaken for each AIC certification body if more than one. The number and frequency of shadow audits to be reviewed if necessary.	FSA/VMD and FSS, as appropriate, to provide feedback on the shadow audits to AIC AIC to take appropriate follow up action, if required	Review lead taken by the FSA, VMD and FSS Assessor from the AIC certification body
Quarterly Meetings	Review of specific criteria in relation to the approved scheme, to verify: <ul style="list-style-type: none">• Confidence in the audit process;• Ability of the scheme to deliver the audit process;• Confidence in compliance with standards;• Confidence in data sharing; and• Non-compliance information	Management data as set out in Annexes C and E supplied by AIC, VMD, FSA and FSS	Notes of meetings	Review lead taken by the FSA, VMD and FSS Nominated resource from AIC

Annex E

Data management

Management data	FSA/VMD/FSS	Enforcing authority
Membership of schemes		
The identification of participants of the scheme indicating when the participant was audited	Electronic access to AIC data	Electronic access to AIC data
The identification of participants that leave, join, are suspended or are withdrawn from the scheme	Electronic access to AIC data	Electronic access to AIC data or data supplied by the FSA
Total number of unique members	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Management of the assessment programme/process		
Completion of the assessment programme - assessments completed/overdue	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Update on training of auditors, including any training initiatives underway or planned	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Number of witness assessments carried out by the certification body and outcome	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Results of verification arrangements for monitoring auditors	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Confirmation that Certification Bodies are UKAS accredited or equivalent	Annual basis reported to the FSA/VMD/FSS by AIC	

Management data	FSA/VMD/FSS	Enforcing authority
Performance of scheme members		
Levels of compliance by scheme – number of non-compliances against identified standards, including: <ul style="list-style-type: none">▪ Identification of the most frequent non-compliances by sector• Levels of compliance identified against standards categorised as key to public health	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Biannual non-compliance Report (England) to give assurance that scheme performance is acceptable. This will include comparison of compliance levels; <ul style="list-style-type: none">▪ by sector and feed business operator type;▪ against standards categorised as key to public health; and▪ at FSA Approved Assurance Scheme participants and non-assured FeBOs.	Annual basis reported to the AIC by FSA/VMD/FSS	Bi-annual non-compliance Report supplied by local authorities (England)
Number of participants suspended and reason	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Number of withdrawals by scheme and the reasons	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Number of businesses with outstanding rectification work over the defined timescale (for minor non-conformances)	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Confirmation that participants have been suspended in line with scheme timescales (for major non-conformances)	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Number of unannounced assessments carried out by the certification body, results, problems rectification plan	Quarterly basis reported to the FSA/VMD/FSS by AIC	
Results of VMD/local authority/DAERA inspections of scheme members	Quarterly basis reported to AIC by FSA/VMD/FSS	

Outcome of shadow audits of certification body	Annual basis reported to AIC by FSA/VMD/FSS	
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Annex F

Agreement Managers and Co-ordinators

FSA - England: Head of Feed and Primary Production Delivery
- Wales: Head of Local Authority Support and Audit
- Northern Ireland: Head of Operational Policy and Delivery

VMD - Lead on Feed

FSS - Head of Enforcement Delivery

AIC - UFAS/FEMAS and TASCC Technical Manager