

Manual for Official Controls

Change of FBO

	Existing FBO (as per approval documentation)	Change of FBO (in each case assuming no other changes to the business)	Approval status	Comments	New approval required
1	Sole trader, Partnership or incorporated company (<i>e.g. Ltd, PLC, etc</i>)	Different sole trader, partnership or incorporated company takes over ownership	Expires	Discontinuation of operator/s	Yes
2	Sole trader or Partnership	Company incorporated (<i>and registered</i>), Sole trader or partner/s becomes Director/s	Expires	Creation of a Company so the company is responsible not the individual/s	Yes
3	Sole trader	Creation of a partnership where the sole trader is one of the partners	Retained	Continuation of operator	No
4	Partnership	Dissolved and one of the partners takes over sole ownership and becomes a sole trader	Retained	Continuation of operator	No
5	Partnership	New partner joins or a partner leaves (<i>also refer to dissolved partnership</i>) as long as there is a continuation of at least one partner	Retained	Continuation of operator/s	No
6	Incorporated company	Company goes into administration and is being run as a going concern by the administrators.	Retained	Continuation of operator/s	No
7	Incorporated company in administration	Company taken over from administrators by a different sole trader, partnership or incorporated company	Expires	Discontinuation of operator/s	Yes
8	Sole trader, Partnership or Incorporated company	Bankruptcy, insolvency or in liquidation (<i>wound up / dissolved</i>)	Expires	Discontinuation of operator/s, approval expires	N/A
<p>Other business types such as cooperatives, registered charities and other specialised types of organisation will be treated on a case by case basis to identify the change in natural person or legal person required to be compliant with food law within the food business under their control.</p>					