

Stow Phase 2: Sustainable Funding Model 1 September 2016 - AVH

Minutes and Action Points	
Wednesday 1 September 2016 – 13:00 to 16:00	
Agenda Item:	Actions:
1. Introductions made and apologies for absence	
<p>Attendees: Bill Stow (Chair), Stuart Roberts (SR), Stephen Crouch (SC), Michael Bailey (MB), Richard Stevenson (RS), Richard Griffiths (RG), Conall Donnelly (CDon), Graham Cross (GC), Prys Morgan (PM), Richard Collier (RC), Martin Evans (ME), Tim Bennett (TB), Stephen Crookes (SMC), John Lawrence (JL), Elliott Bell (EB), Nicholas Daniel (ND), Peter Hewson (PH), Ian Anderson (IA)</p> <p>Apologies: Phil Hadley, Elizabeth Andoh-Kesson, Chris Sturman, Zoe Davies, Emma Holland-Lindsay, Jason Feeney, Deirdre McIvor, Chris Dodd</p>	
2. Minutes and Actions from previous meeting	
<ol style="list-style-type: none"> 1. Minutes agreed as a true reflection of the 22 June meeting 2. All actions completed. 	
3. Middle Lane Presentation - JL	
<ol style="list-style-type: none"> 1. JL gave an in-depth presentation of the Middle Lane work, highlighting all of the work streams that are being worked on: <ol style="list-style-type: none"> a. WS 2.5 - Flexibility of legislation and CA duties b. WS 5 - Visual Inspection of Pigs c. WS 6 - Risk Based Official Controls in Wild Game d. WS 7 - Extended Audit Frequencies e. WS 8 - Green Poultry Offal 2. Following discussions it was agreed to supply JL with list of members for the Current and Future Meat Controls (CFMC) group. 3. JL updated the group regarding the Middle Lane jamboree taking place in October. 4. Following discussions it was agreed that Middle Lane should be a regular agenda item 	<p>Action: SMC</p> <p>Action: SMC</p>
4. Brexit update - RC	

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6. Unison Proposals:	
<ol style="list-style-type: none"> 1. GC gave an overview of the proposals put forward by Unison to the FSA. 2. Following discussions it was agreed for SMC to distribute Unison proposals to the Steering Group. 	Action: SMC
7. Data Analysis	
<ol style="list-style-type: none"> 1. ND presented the data analysis 2. Following group discussions it was agreed for PH, RG & RC to look at and review, if necessary, the Live Stock Unit conversion table used for the data analysis. 3. It was agreed for the data analysis presentation to be distributed to steering group. 	<p style="text-align: center;">Action: PH, RG & RC</p> <p style="text-align: center;">Action: SMC</p>
8. AOB:	
<ol style="list-style-type: none"> 1. SMC to circulate dates for October meeting and check availabilities for January meeting. (Post meeting note – date of next meeting confirmed as 27 October 2016) 	Action: SMC
Meeting close	

Action Plan:

<u>Marked as complete:</u>				
AP No.	Owner / Sub Group	Issue	Additional detail	Outcome
22 June 16 – 2.2	SMC	Update Steering Group Membership		Complete
22 June 16 - 3.2.a	SMC	Amend Terms of Reference		Complete
22 June 16 – 3.3	SMC	Circulate amended Terms of Reference to Group		Complete
22 June 16 – 5.4.a	JR / John Lawrence. Middle Lane Project	Paper regarding the Middle Lane project be presented at the next meeting; mapping out how the Stow Phase 2 Steering Group fits in to the project		Complete
22 June 16 – 8.7.a	PB	Provide Unisons proposal of a more efficient delivery model to Steering Group Chair		Complete
22 June 16 – 8.9.a & 8.17.b	SR & ME. Blank page approach	SR & ME to define what a sustainable funding model would look like from a blank page approach and provide update at next meeting.		Complete
22 June 16 – 8.17.a	RC & PM. Data sets	RC & PM to look into data sets for analysis at next meeting, taking into account time and costs of delivering official controls.		Complete
22 July 16 – 8.17.a	RC & SMC Data	RC/SMC to look into legalities of using specific plant data during group		Complete

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	Sets	discussions.		
22 June 16 – 8.17.c	ME	ME to look into direct and indirect costs associated with delivery of official controls		Complete
22 June 16 – 9.1	SMC	Circulate dates for next Steering Group Meeting	Date for next meeting is 1 September 2016	Complete
<u>Ongoing:</u>				
AP No.	Owner / Sub Group	Issue	Additional detail	Outcome
22 June 16 – 6.1.a	RC. EU 882 Activity	RC to keep updated of any progress with 882	RC to update Steering Group as and when necessary.	Ongoing
22 June 16 - 8.9.b	All Steering Group	Steering Group to decide on what they feel sustainable means and put this back to the FSA Board to see if they agree with the Steering Groups interpretation.		Ongoing
<u>New:</u>				
AP No.	Owner / Sub Group	Issue	Additional detail	Outcome
1 September 16 – 3.2	SMC	Provide JL with list of Current and Future Meat Controls (CFMC) group membership		
1 September 16 – 3.4	SMC	Add Middle Lane update as regular agenda item		
1 September 16 –	SMC	Add Brexit update as regular agenda item		

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4.4				
1 September 16 – 5.3	SR & ME	SR & ME to look at the direct & indirect costs charged to industry and itemise any costs for discussion at the next steering group meeting	Post meeting note – The following link is for the 2016/17 Cost Data presentation which provides a drill down into the costs included in the meat charge rates: http://www.food.gov.uk/sites/default/files/meat-hyg-cost-data-16-17.pdf	
1 September 16 – 5.4	ME	ME to look at opening up discussions with DEFRA regarding market failure rationales and report progress at the next meeting		
1 September 16 – 6.2	SMC	SMC to distribute Unison proposals to the Steering Group		
1 September 16 – 7.2	PH, RG & RC	PH, RG & RC to look at and review if necessary the Live Stock Unit conversion table used for the data analysis		
1 September 16 – 7.3	SMC	Cascade data analysis presentation to be distributed to steering group		
1 September 16 – 8.1	SMC	SMC to circulate dates for October meeting and check availabilities for January meeting.	Post meeting note – date of next meeting confirmed as 27 October 2016	