

ACTIONS ARISING – BOARD MEETING

From the FSA Board Meeting on 16 September 2020

Index	Action	Due Date	Owner and progress to date
Action 1 – (FSA 20/09/03) Chief Executive’s Report to the Board	To provide Board Members with further detail on surveillance operating at ports following the transition period.	Completed	Julie Pierce Strategic Surveillance has built a set of tools that help build a picture of the activity surrounding high risk commodities imported to the UK that highlights the effects of EU Exit. Knowing where and when commodities are entering the UK in real time allows us to be aware of changing demands on resources at UK ports and sudden/unexpected changes in supply chains and helps expose vulnerabilities. For example, one of our dashboards analyses TRACES (TRAde Control and Expert System) data about high risk commodities, including information on the weight, port of entry, date of arrival and date of clearance at port. Users can view information on recent and expected imports through UK ports, pre-notified arrivals of commodities, and the rates of physical checks being carried out on consignments at each port. This dashboard is mainly being used by Imports and NFCU.
Action 2 – (FSA 20/09/03) Chief Executive’s Report to the Board	To return to Board with proposals for a regular published assessment giving the FSA view on food standards.	March 2021	Officials The Chair and Chief Executive confirmed officials’ intentions at the September Board. Options are being prepared for the Board to consider in the new year.
Action 3 – (FSA 20/09/05) Risk Analysis Process: Update	To update Risk Analysis Flow Chart to include the commitments to publication of material and more clearly set out the end-to-end process.	December 2020	Rebecca Sudworth This is on track. We are developing lay versions of the chart setting out how we make decisions and how the regulated products process works; we are also ensuring that the flow chart that the Board has

			seen and previously approved is updated to include publication points and to more clearly set out the beginning and end of the process.
Action 4 – (FSA 20/09/05) Risk Analysis Process: Update	To include Risk Analysis Readiness Review update for the Chief Executive’s report to the December Board meeting.	December 2020	Rebecca Sudworth Complete Update in Chief Executive’s report.

ACTIONS FROM PREVIOUS MEETINGS

Index	Action	Due Date	Owner and progress to date
Action 4 - (FSA 20/08/06) Annual Report on Horizon Scanning Programme	To consider the success measures for the horizon scanning work.		Julie Pierce and Rick Mumford Complete – This will be developed as part of the ongoing creation of the Horizon Scanning system within the FSA. Success criteria will be considered in discussions across all relevant Directorates.
Action 6 - (FSA 20/03/08) Beef Burgers Served Less Than Thoroughly Cooked: Update	To provide update to Board Members on the outcome of the consultation on the proposed revision to the guidance on less than thoroughly cooked burgers and on the additional level of assurance about the triggers, controls, and the ability to monitor and implement them.		Rebecca Sudworth Paused due to Covid-19 Public consultation on the updated guidance has been delayed due to the Covid-19 pandemic. Key stakeholders who use the guidance, including local authorities and food businesses, are unlikely to be able to respond to a consultation during these unprecedented times. The position will be regularly reviewed, and a consultation launched when appropriate. Work on triggers to monitor and provide assurances that controls are being applied effectively has also been delayed due the COVID-19 pandemic and its effect on the hospitality industry. Work will begin again as resources become available.