

PROVE IT: RECORDS



You should regularly check that a method is safe. For example, if you use a method that is different to those recommended in the pack, or to provide reassurance a method is working properly. See the 'Prove it' safe method in the Management section.

You can record details of these checks below.

SAFE METHOD	HOW DID YOU PROVE IT?	DATE
Cooking	Beef burger probed at 12.35 – temperature 82.7°C	XX/XX/XXXX

Week commencing:

Monday
Any problems or changes – what did you do?
Packet of cooked ham past its use by date – disposed of.

Opening checks ☒ Closing checks ☒

Name John Smith Signed John Smith

Our safe methods were followed and effectively supervised today.

Tuesday
Any problems or changes – what did you do?
Rat sighted outside building – pest controller informed. Simon called in sick with vomiting – told him about 48 hour rule.

Opening checks ☒ Closing checks ☒

Name Mo Patel Signed Mo Patel

Our safe methods were followed and effectively supervised today.

Wednesday
Any problems or changes – what did you do?
Sausages probed at 68.5°C when cooked – continued cooking to 83.1°C.
Different brand of fishfingers received from supplier – allergy information updated.

Opening checks ☒ Closing checks ☒

Name John Smith Signed John Smith

Our safe methods were followed and effectively supervised today.

Thursday
Any problems or changes – what did you do?
Staff member only completed one stage clean on raw prep surface – disinfection completed and staff member retrained on safe method.
Probe stopped working – using spare now so needs replacing.

Opening checks ☒ Closing checks ☒

Name John Smith Signed John Smith

Our safe methods were followed and effectively supervised today.

Friday
Any problems or changes – what did you do?

Opening checks ☒ Closing checks ☒

Name Mo Patel Signed Mo Patel

Our safe methods were followed and effectively supervised today.

Saturday
Any problems or changes – what did you do?
Cooked meat 10.2°C when delivered – rejected and supplier informed.
Rice found cooling on side in kitchen for several hours – disposed of and staff member retrained in safe method.

Opening checks ☒ Closing checks ☒

Name John Smith Signed John Smith

Our safe methods were followed and effectively supervised today.

Sunday
Any problems or changes – what did you do?

Opening checks ☒ Closing checks ☒

Name John Smith Signed John Smith

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EXTRA CHECKS
Any problems or changes – what did you do?
Main probe calibrated at 0.2°C and 99.7°C; spare probe calibrated at 0.4°C and 99.9°C.
Deep clean of fryer completed.
Dry store shelves pulled out and swept. Pest control check completed.

Opening checks ☒ Closing checks ☒

Name John Smith Signed John Smith

Week commencing:**Monday**

Any problems or changes – what did you do?

Opening checks

Closing checks

Name

Signed

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Tuesday

Any problems or changes – what did you do?

Opening checks

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