

## ACTIONS ARISING

Summary of Actions Arising from 13 July 2016 Board meeting			
Index	Action	Due date	Owner and progress to date
<p><b>13 July 2016 meeting – FSA 16/07/02</b></p> <p>Actions Arising</p>	<p>To provide the Board with a note on legal issues relating to accessing CCTV footage in slaughterhouses following the introduction of WATOK (Welfare of Animals at the Time of Killing (England) Regulations 2015).</p>	<p>September 2016</p>	<p><b>FSA Director of Regulatory and Legal Strategy</b></p> <p>Completed.</p> <p>The CCTV section of the September 2016 animal welfare board paper incorporates legal advice.</p>
<p><b>13 July 2016 meeting – FSA 16/07/02</b></p> <p>Actions Arising</p>	<p>To amend the minutes of the May Board meeting to formally record the attendance of David Brooks and Rosie Glazebrook.</p>	<p>July 2016</p>	<p><b>Board Secretariat</b></p> <p>Completed.</p> <p>Amended minutes published 14 July 2016.</p>
<p><b>13 July 2016 meeting – FSA 16/07/03</b></p> <p>Chief Executive's Report</p>	<p>To provide the Board with an update on the FSA's science agenda in light of the outcome of the EU Referendum result.</p>	<p>January 2016</p>	<p><b>FSA Chief Scientific Adviser</b></p> <p>Completed.</p> <p>Added to January 2016 retreat programme of events.</p>
<p><b>13 July 2016 meeting – FSA 16/07/04</b></p> <p>Update on Development of a Framework for Assessment of Foods which may present an increased likelihood of harm</p>	<p>Applying the framework to shellfish would be scheduled into the forward work programme and the timing would need to reflect its relative priority, considering other work.</p>		<p><b>Board Secretariat</b></p>

<p><b>13 July 2016 meeting – FSA 16/07/04</b></p> <p><b>Update on Development of a Framework for Assessment of Foods which may present an increased likelihood of harm</b></p>	<ul style="list-style-type: none"> <li>•We should continue to reflect with the ad hoc working group on ‘change’ as a criterion but the Board did not yet consider it the only, or key, criterion.</li> <li>•Monitoring capability and triggers should be considered in the November 2016 Board paper.</li> <li>•When it came to the working title of the framework, brevity and simple language (“risky foods”) would better aid consumer understanding.</li> </ul>	<p>November 2016</p>	<p><b>FSA Director of Policy to these three instructions forward.</b></p> <p>Completed.</p> <p>To be incorporated in the paper for discussion and decision by the Board at its meeting in November 2016.</p>
<p><b>13 July 2016 meeting – FSA 16/07/05</b></p> <p>An update on burgers served less than thoroughly cooked in food service outlets</p>	<p>The Board did still want some form of wording in FBOs who were able to prepare less than thoroughly cooked burgers such that they delivered the same level of protection as thorough cooking, to inform consumers and allow industry to promote its innovation.</p>		<p><b>FSA Director of Wales and Local Delivery</b></p>
<p><b>13 July 2016 – FSA 16/07/05</b></p> <p>An update on burgers served less than thoroughly cooked in food service outlets</p>	<p>The Board requested that the evaluation of the August communication campaign be shared with them in due course.</p>	<p>8 September 2016</p>	<p><b>FSA Director of Openness, Data and Digital</b></p> <p>Completed.</p>

<p><b>13 July 2016 meeting – FSA 16/07/07</b></p> <p>Antimicrobial Resistance</p>	<p>The Board wished to understand more clearly the roles and responsibilities of other parts of Government in AMR. This would allow them to identify and approve the specifics of a defined contribution by the FSA.</p>	<p>September 2016</p>	<p><b>FSA Director of Policy to provide this analysis to the Board</b></p> <p>Completed.</p> <p>Responsibilities and leads of the various Government departments involved will be set out in the Government response to the O'Neill review, which we will circulate on publication.</p> <p>Specifics and proposals for a defined contribution by the FSA, and the outcomes and impacts that would be delivered, will be set out in the Chief Executive's report to the September 2016 Board meeting.</p>
<p><b>13 July 2016 meeting – FSA 16/07/07</b></p> <p>Antimicrobial Resistance</p>	<p>The Board wished to see specific objectives and outcomes/impacts for the FSA, which took into account the wish to limit the resources and senior management time spent, given other pressing challenges and the scale of change facing the Agency.</p>	<p>See above. September 2016</p>	<p><b>FSA Director of Policy</b> to propose specific objectives for the FSA relating to AMR for approval by the Board.</p> <p>Completed.</p>
<p><b>13 July 2016 meeting – FSA 16/07/07</b></p> <p>Antimicrobial Resistance</p>	<p>Other sectors should be offered the opportunity to update the Board on their progress relating to reduction in antibiotic use.</p>	<p>Ongoing.</p>	<p><b>FSA Director of Policy</b></p> <p>We will plan updates by the pig and dairy sectors as part of the Board's forward programme of events.</p>

<p><b>13 July 2016 meeting – FSA 16/07/08</b></p> <p>Annual Report from ARAC Chair</p>	<p>To consider that information be captured on how risks, particularly in relation to cyber security, are managed, to establish the adequacy of controls.</p>	<p>August 2016</p>	<p><b>Chair of ARAC</b></p> <p>Completed.</p> <p>Approach agreed:</p> <ol style="list-style-type: none"> <li>1. The Director of Openness, Data and Digital sends ARAC a report by exception whenever she/he feels there is an issue or an event which is important; and</li> <li>2. Each year when ARAC reviews the annual report section on cyber security it asks the Director of Openness, Data and Digital to comment verbally on activity during the year, incidents and near misses.</li> </ol>
<p><b>13 July 2016 meeting – FSA 16/07/08</b></p> <p>Annual Report from ARAC Chair</p>	<p>To appoint incoming Board members for Wales and Northern Ireland as ARAC members.</p>	<p>September 2016</p>	<p><b>Board Secretariat</b></p> <p>Completed.</p> <p>Appointments made in August and September 2016.</p>
<p><b>13 July 2016 Meeting – FSA 16/07/09</b></p> <p>Review of Terms of Reference and Standing Orders</p>	<p>Schedule all terms of reference to be looked at together annually.</p>	<p>August 2016</p>	<p><b>Board Secretariat</b></p> <p>Completed.</p> <p>Added to Board forward agenda and all terms of reference updated accordingly.</p>

<p><b>13 July 2016 meeting – INFO 16/07/01-02</b></p>	<p>Add a Board discussion on the Well-being of Future Generations (Wales) Act 2015 to the Board’s forward agenda.</p>	<p>July 2016</p>	<p><b>Board Secretariat</b></p> <p>Completed.</p> <p>Added to Board forward agenda.</p>
<p><b>Summary of Actions Arising from previous Board meetings</b></p>			
<p><b>18 May 2016 meeting – FSA 16/05/03</b></p> <p>Chief Executive’s Report</p>	<p>The CE agreed to return to the Board with a paper assessing what further changes needed to be made to achieve the objective of eliminating animal cruelty – this to include the possibility of rotation of key staff and the use of body work cameras.</p>	<p>September 2016</p>	<p><b>Chief Operating Officer</b></p> <p>Completed.</p> <p>Paper discussed at Board meeting on 21 September 2016.</p>