

## **Information on how we handle your personal data**

The Food Standards Agency is what is known as the 'Controller' of the personal data we collect from you or which is provided to us.

When we collect your personal information, we will:

- make sure you know why we need it and why we are legally allowed to hold it
- only ask for what we need, and not to collect too much or irrelevant information
- protect it and make sure nobody has access to it who shouldn't
- let you know if we share it with other organisations
- make sure we don't keep it longer than necessary

All the personal data we process is located on servers within the European union. Our cloud based services have been procured through the government framework agreements and these services have been assessed against the national cyber security centre cloud security principles.

### **What are your rights?**

You have a right to see the information we hold on you by making a request in writing to the email address below. If at any point you believe the information we process on you is incorrect you can request to have it corrected. If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer who will investigate the matter.

If you are not satisfied with our response or believe we are processing your personal data not in accordance with the law you can complain to the Information Commissioner's Office (ICO).

Our Data Protection Officer in the FSA is the Information Management and Security Team Leader who can be contacted at the following email address:  
informationmanagement@food.gov.uk