**APPLICATION FOR MEMBERSHIP OF THE FOOD STANDARDS AGENCY REGISTER OF SPECIALISTS**

Chief Scientific Adviser’s Team

Food Standards Agency

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The FSA is seeking to add new members to its Register of Specialists.

The Register is a list of pre-approved experts from whom the FSA can commission short pieces of ad hoc work under contract to provide scientific and technical services. We want to expand the Register to bring in additional experts and to cover new areas of expertise and types of work. The FSA may ask you to take on work based on your expertise, as identified in your application. Inclusion on the register does not guarantee that you will be offered work.

We are looking to appoint experts to the Register who can provide scientific or technical evidence, analysis or advice across the FSA’s remit in:

* Risk assessment and technical advice for risk assessment for food and animal feed to support Scientific Advisory Committee[[1]](#footnote-2) (SAC) work or other work
* Technical advice such as on efficacy or case of need in relation to specific products to support SAC work or other work
* Other technical advice on Regulated Products
* Research question design, proposal appraisal or report peer review /evaluation
* Other forms of expert advice or other one-off short pieces of research, evaluation and analysis, risk analysis, quality assurance, rapid literature review, advice or policy work
* Evidence gathering, synthesis or review

You will need to provide evidence of your experience in the areas of expertise and roles for which you would like to be considered, in your supporting statement (box on page 11):

Please see the accompanying information pack for the steps you will need to take if you are selected to be on the Register and if you are asked to take on specific pieces of work, we would ask you to provide some further information at that stage, including proof of identity, information on your tax status and an agreement for confidentiality and secure handling of information.

To apply to be on the Register please send to the mailbox FSARoS@food.gov.uk :

* your CV (mandatory)
* completed application form in **Microsoft Word** format (signed electronically) **(**mandatory, forms in other formats will not be processed)
* your Declaration of Interests (mandatory)
* Monitoring Questionnaire (optional)
* your list of publications (last 10 years) (optional)

The deadline is **midnight on the closing date 11th March 2019.**

If you have already recently applied for the FSA recruitment exercise for members of SACs you do not need to apply again for the RoS as your application will be considered automatically for the RoS.

If you have difficulties with completing or submitting your RoS application, please contact Jane Ince jane.ince@food.gov.uk directly for advice on alternatives.

|  |  |
| --- | --- |
| Application code | For internal use only |

**Application form**

**Form to be completed by all people wishing to be included on the Food Standards Agency Register of Specialists and returned in Microsoft Word format**

**The information requested in this form is covered by the Data Protection legislation.**

|  |  |
| --- | --- |
| **\*Name:**  | Click or tap here to enter text. |
| Job title: | Click or tap here to enter text. |
| **\*Employer Organisation:** | Click or tap here to enter text. |
| Profession | Click or tap here to enter text.  |
| Current main activity | Click or tap here to enter text. |
| Please indicate below how you intend to engage with us via your employer (which is the Organisation named above) or through the other options below for payment: | **\*Please tick one** √Via employer [ ]  As a limited company [ ]  Via a partnership[ ] Through another individual (not an agency) [ ]  As an individual (sole trader) [ ]  |
| **\*Limited company** | Insert name of limited company if not supplied under ‘Employer Organisation’ above Click or tap here to enter text. |
| **\*Address Line 1** | Click or tap here to enter text. |
| Address Line 2 | Click or tap here to enter text. |
| Address Line 3 | Click or tap here to enter text. |
| Address Line 4 | Click or tap here to enter text. |
| **\*City / Town** | Click or tap here to enter text. |
| County | Click or tap here to enter text. |
| **\*Postcode** | Click or tap here to enter text. |
| **\*Country** | Click or tap here to enter text. |
| **\*Telephone 1:** | Click or tap here to enter text. |
| Telephone 2: | Click or tap here to enter text. |
| Mobile: | Click or tap here to enter text. |
| **\*Email:** | Click or tap here to enter text. |

Appointments to advisory committees or other advisory groups including Scientific Advisory Committees (SAC)

Please supply details of any advisory group or committee appointments

|  |  |  |
| --- | --- | --- |
| Committee, Government Department and/or Public Body  | Details of appointment and position held (e.g. Chair, member etc.) and remuneration received | Dates |
| from | to |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text.  |

**\*** Indicates mandatory information

**Selection Criteria for FSA Register of Specialists**

**Essential criteria**

1. A high level of relevant experience and expertise in the areas you have identified, evidenced by qualifications to postgraduate degree level or equivalent experience; a strong record of achievement at a national or international level, a good publication record and/or strong networks in the field.
2. Experience/strength in applying your expertise in the specific food areas and roles that you have indicated an interest in your application.
3. Ability to work effectively in English in the areas and roles you have identified.

Additional essential criterion only for those with an interest in the role of an expert invited to contribute to the work of an SAC:

1. For some roles and pieces of work where members of the Register of Specialists (RoS) are working with an SAC or a Joint Expert Group as an invited expert (beyond the provision of reports or other evidence or advice) they will need to have experience of working in multidisciplinary groups to provide evidence-based assessments or advice. If you wish to do this type of work, please provide evidence of these skills.

**Application Instructions**

Please provide evidence of how you meet the selection criteria for joining the FSA Register of Specialists.

Please indicate your areas of expertise and your experience in applying it, and the roles in which you would be interested in the application form below using the tick boxes, key words and supporting statement. Your supporting statement should be typed in the expandable box provided. Please try to limit the number of words per box as indicated.

Please attach a CV and cross-reference sections of your CV in your supporting statement and explain its relevance to the relevant criterion in your form. Entries which say only “see attached CV” will not be scored. You may also attach a list of your relevant publications (last 10 years) if you wish.

For the supporting statement, you should describe your own skills and experience in these areas and how you would bring this experience to the work. Please use examples to support your description that show how you meet the criteria. In doing so you may wish to refer to:

* your educational/professional qualifications or training
* your experience in current or previous jobs/positions (paid or voluntary),
* your relevant scientific publications
* examples from outside mainstream employment, e.g. to provide support for family etc.

Members of the Register may be invited to carry out projects for the FSA covering a range of areas of expertise, tasks and roles. These may support the FSA directly or support the FSA’s SACs and their Joint Expert Groups.

Please tick in Table 1 the expert roles that you would be interested in. You will need to provide evidence in your supporting statement for your experience/strength in the roles that you tick.

|  |  |  |
| --- | --- | --- |
| **Table 1: Expert roles** | **Work could include input in a number of forms, please tick the expert roles you would be interested in:** | **Please tick** √ |
|  | Submission of written evidence, analysis or advice  |[ ]
|  | Presentation of evidence, analysis or advice to FSA staff, or an SAC or Joint Expert Group as an invited presenter |[ ]
|  | Participation as an invited expert on an SAC for a specific piece of work[[2]](#footnote-3) |[ ]

Please indicate your area(s) of expertise by ticking the relevant boxes and providing in Table 2 up to 10 keywords summarising your expertise and the food related areas to which it applies.

**Table 2: Areas of expertise and how you apply it**

|  |  |  |
| --- | --- | --- |
| **General areas of expertise** | **Specific areas of expertise** | **Please tick the box(es) for your area(s) and describe your specific area(s) of expertise and how you apply it to specific food areas using no more than 10 keywords:**e.g. mycotoxins applied to food safety, or paediatric allergy applied to food allergy, or Campylobacter applied to foodborne disease, or behavioural science applied to food hygieneYou could refer to application of your expertise to these food areas for example:* Food risk analysis
* Diet and health
* Consumer choice
* Cross-cutting research
* Food policy and advice
* Food safety
* Foodborne disease
* Food hygiene
* Food allergy
* Underpinning delivery
* Other (please specify)
 |
| **Governance and coordination** | Science governance, assurance | [ ]  Click or tap here to enter text. |
|  | Research coordination and oversight | [ ]  Click or tap here to enter text. |
| **Analytics** | Sampling, data quality  | [ ]  Click or tap here to enter text. |
| Statistics | [ ]  Click or tap here to enter text. |
| Operational research (modelling) | [ ]  Click or tap here to enter text. |
| Risk modelling | [ ]  Click or tap here to enter text. |
| Economics | [ ]  Click or tap here to enter text. |
| Social Science (see detailed list in table below)  | [ ]  Click or tap here to enter text. |
| **Data, Information and Digital sciences** | Data science | [ ]  Click or tap here to enter text. |
|  | Information Science | [ ]  Click or tap here to enter text. |
|  | Technology supporting automated systems, such as Internet of Things, AI, machine learning, network sciences, intelligent systems | [ ]  Click or tap here to enter text. |
| **Information, Knowledge and Review** | Systematic Review | [ ]  Click or tap here to enter text. |
| Literature Review or Rapid Evidence Assessment | [ ]  Click or tap here to enter text. |
| Evidence synthesis and integration of different perspectives e.g. from analysis in different disciplines | [ ]  Click or tap here to enter text. |
| **Policy evaluation and review** | Process Evaluation, Empirical Impact Evaluation, Economic Evaluation, Theory Based Evaluation, Meta evaluation and Meta analysis, Simulation Modelling, Action research and case studies | [ ]  Click or tap here to enter text. |
| **Audit** | Audit of food safety and systems management | [ ]  Click or tap here to enter text. |
| **Risk assessment** | Risk assessment | [ ]  Click or tap here to enter text. |
| Exposure Assessment | [ ]  Click or tap here to enter text. |
| Risk assessment methodology | [ ]  Click or tap here to enter text. |
| **Medical sciences** | Human health assessment | [ ]  Click or tap here to enter text. |
| Epidemiology | [ ]  Click or tap here to enter text. |
| Traditional medicines (including Chinese and Ayurvedic)  | [ ]  Click or tap here to enter text. |
| Botanicals more generally and how they interact with the body | [ ]  Click or tap here to enter text. |
| Xenobiotic metabolism | [ ]  Click or tap here to enter text. |
| Pathology | [ ]  Click or tap here to enter text. |
| Medicine | [ ]  Click or tap here to enter text. |
| Paediatrics | [ ]  Click or tap here to enter text. |
| Diet and Health, Human nutrition | [ ]  Click or tap here to enter text. |
| **Food Allergy and Intolerance** | Paediatrics | [ ]  Click or tap here to enter text. |
| Adults | [ ]  Click or tap here to enter text. |
| Research | [ ]  Click or tap here to enter text. |
| Analytical testing in foods | [ ]  Click or tap here to enter text. |
| Allergenicity assessments | [ ]  Click or tap here to enter text. |
| Clinical trials | [ ]  Click or tap here to enter text. |
| Oral immunotherapy | [ ]  Click or tap here to enter text. |
| Psychology | [ ]  Click or tap here to enter text. |
| Social Science | [ ]  Click or tap here to enter text. |
| **Toxicology** | General toxicology expertise or specific knowledge in either genetic, metabolism, mechanistic, reproductive, or human toxicology | [ ]  Click or tap here to enter text. |
| Reproductive toxicology | [ ]  Click or tap here to enter text. |
| Specialist modelling techniques | [ ]  Click or tap here to enter text. |
| Clinical pharmacology | [ ]  Click or tap here to enter text. |
| Mechanistic toxicology | [ ]  Click or tap here to enter text. |
| Metabolism and kinetics | [ ]  Click or tap here to enter text. |
| Xenobiotic metabolism | [ ]  Click or tap here to enter text. |
| **Additives in food** | Food additives | [ ]  Click or tap here to enter text. |
| **Contaminants** | Such as inorganic contaminants (e.g. heavy metals/lead), agricultural contaminants (e.g. mycotoxins / plant toxins), organic (e.g. dioxins) and process contaminants (e.g. acrylamide)  | [ ]  Click or tap here to enter text. |
| Shellfish Toxins | [ ]  Click or tap here to enter text. |
| **Food contact materials** | Knowledge of resins, coatings and varnish | [ ]  Click or tap here to enter text. |
| Migration and other Food Contact Materials specific chemistry | [ ]  Click or tap here to enter text. |
| Plastics manufacture | [ ]  Click or tap here to enter text. |
| Polymer chemistry | [ ]  Click or tap here to enter text. |
| **Enzymes** | Enzyme specialist | [ ]  Click or tap here to enter text. |
| **Flavourings** | Flavourings and smoke flavourings | [ ]  Click or tap here to enter text. |
| **Pesticides** | Products and residues | [ ]  Click or tap here to enter text. |
| **Veterinary medicines** | Products and residues | [ ]  Click or tap here to enter text. |
| **Biocides** | Biocides | [ ]  Click or tap here to enter text. |
| **Chemical** | Chemistry, specifically in either methods of analysis, specifications, residuals or manufacturing | [ ]  Click or tap here to enter text. |
| **Novel foods** | Novel foods | [ ]  Click or tap here to enter text. |
| Insect microbiome and defence responses, Insect biology and physiology | [ ]  Click or tap here to enter text. |
| Plant biology, botanicals | [ ]  Click or tap here to enter text. |
| **Nanotechnology and nano-sciences** | Nanotechnology and nanomaterials technical expertise | [ ]  Click or tap here to enter text. |
| **Radiological** | Radiological Safety and risk assessment  | [ ]  Click or tap here to enter text. |
| **Microbiological** | Microbiological safety of food (general, salmonella, VT), Food, veterinary, or public health microbiology,  | [ ]  Click or tap here to enter text. |
| Food/Meat Hygiene  | [ ]  Click or tap here to enter text. |
| TSEs including BSE | [ ]  Click or tap here to enter text. |
| Food Virology (general, including Norovirus) | [ ]  Click or tap here to enter text. |
| Foodborne pathogens and disease (bacteria, viruses, parasites) | [ ]  Click or tap here to enter text. |
| Microbiological methods | [ ]  Click or tap here to enter text. |
| Predictive microbiology | [ ]  Click or tap here to enter text. |
| Antimicrobial resistance | [ ]  Click or tap here to enter text. |
| Food Parasitology  | [ ]  Click or tap here to enter text. |
| **Environmental health** | Environmental health | [ ]  Click or tap here to enter text. |
| **Omics** | Omics, genomics including whole gene sequencing, metabolomics, proteomics, bioinformatics | [ ]  Click or tap here to enter text. |
| **Genetic Modification** | GM molecular biology techniques including recombinant DNA technology and plant breeding  | [ ]  Click or tap here to enter text. |
| **Molecular biology** | Molecular biology, in either micro-organisms, fermentation, analysis of genome sequences to assess risk or use in animals | [ ]  Click or tap here to enter text. |
| **Fermentation/ Cell culture** | Fermentation specialist / Cell culture | [ ]  Click or tap here to enter text. |
| **Animal health** | Animal Health | [ ]  Click or tap here to enter text. |
| Veterinary science | [ ]  Click or tap here to enter text. |
| **Animal feed** | Animal Feed | [ ]  Click or tap here to enter text. |
| Trials of unauthorised feed additives and materials  | [ ]  Click or tap here to enter text. |
| **Methods**  | Analytical chemistry, methods of analysis  | [ ]  Click or tap here to enter text. |
| Scientific methods | [ ]  Click or tap here to enter text. |
| Laboratory policy | [ ]  Click or tap here to enter text. |
| **Food Science and Technology** | Food Science/ Chemistry | [ ]  Click or tap here to enter text. |
| Food Technology technical expertise | [ ]  Click or tap here to enter text. |
| Food science (organoleptic properties) | [ ]  Click or tap here to enter text. |
| Labelling  | [ ]  Click or tap here to enter text. |
| Food Law enforcement, Effectiveness of interventions/New approaches | [ ]  Click or tap here to enter text. |
| **Food and farming recycling** | Recycling processes | [ ]  Click or tap here to enter text. |
| **Food industry practice** | Knowledge of practices and food industry behaviour | [ ]  Click or tap here to enter text. |
| **Trade** | Trade issues | [ ]  Click or tap here to enter text. |
| **Farming** | Farming industry knowledge | [ ]  Click or tap here to enter text. |
| **Food crime** | Food fraud/crime | [ ]  Click or tap here to enter text. |
| **Authenticity** | Authenticity of food | [ ]  Click or tap here to enter text. |
| **Surveillance** | Surveillance | [ ]  Click or tap here to enter text. |
| **Horizon Scanning** | Horizon scanning and futures | [ ]  Click or tap here to enter text. |
| **Food Systems** | Food Systems | [ ]  Click or tap here to enter text. |
| **Sustainability of food systems** | Sustainability | [ ]  Click or tap here to enter text. |
| **Other (please specify)** |  | [ ]  Click or tap here to enter text. |
| **Social Science Disciplines** |
| **Anthropology**  | [ ]  Click or tap here to enter text. |
| **Linguistics** | [ ]  Click or tap here to enter text. |
| **Behavioural science** | [ ]  Click or tap here to enter text. |
| **Communication studies** | [ ]  Click or tap here to enter text. |
| **Criminology** | [ ]  Click or tap here to enter text. |
| **Cultural studies** | [ ]  Click or tap here to enter text. |
| **Demography and social statistics, methods and computing** | [ ]  Click or tap here to enter text. |
| **Development studies** | [ ]  Click or tap here to enter text. |
| **Economics** | [ ]  Click or tap here to enter text. |
| **Education** | [ ]  Click or tap here to enter text. |
| **Human geography** | [ ]  Click or tap here to enter text. |
| **History** | [ ]  Click or tap here to enter text. |
| **Information science** | [ ]  Click or tap here to enter text. |
| **Law** | [ ]  Click or tap here to enter text. |
| **Linguistics** | [ ]  Click or tap here to enter text. |
| **Management and Business studies** | [ ]  Click or tap here to enter text. |
| **Media studies** | [ ]  Click or tap here to enter text. |
| **Political science** | [ ]  Click or tap here to enter text. |
| **Psychology**  | [ ]  Click or tap here to enter text. |
| **Social policy**  | [ ]  Click or tap here to enter text. |
| **Sociology** | [ ]  Click or tap here to enter text. |
| **Methods/ skills*** **Qualitative**
	+ **Interviews**
	+ **Focus groups**
	+ **Observation**
	+ **Online interviews and focus groups**
	+ **Diaries and blogs**
	+ **Participatory Action Research (PAR)**
	+ **Qualitative text analysis**
* **Quantitative**
	+ **Cross sectional surveys**
	+ **Longitudinal surveys**
	+ **Tracking surveys**
	+ **Online panels**
	+ **Secondary analysis**
	+ **Quantitative text analysis**
* **Mixed method studies**
* **Consumer insight**
* **Social media listening**
* **Research ethics**
* **Other**
 | [ ]  Click or tap here to enter text. |
| **Other (please specify)** | [ ]  Click or tap here to enter text. |

**Supporting Statement for the Criteria 1, 2 and 3 (and also for 4 if you wish to be considered for the role of expert invited to contribute to the work of an SAC:)**

|  |
| --- |
| **Please demonstrate how you meet the Selection Criteria, providing evidence of (with further detail cross referenced in your CV and list of publications):** * **a high level of relevant expertise in the area(s) you have entered in Table 2 above applied to the specific food area(s) you have listed**
* **your experience/strengths in applying your expertise through the roles in which you have expressed an interest in Table 1**

**Please do not exceed 500 words.** |
| Click or tap here to enter text. |

**Referees**

Please give details of two people who may be asked to act as referees for you. Please include name, email, phone number and address. They must have an authoritative and personal knowledge of your achievements. One must be your current employer or someone able to comment on your expertise.

First and second referee:

|  |  |  |
| --- | --- | --- |
| Click or tap here to enter text. |  | Click or tap here to enter text. |

I have completed a Declaration of Interests (mandatory) [ ]

I have completed a Monitoring Questionnaire (optional) [ ]

Howdid you hear of this opportunity?

FSA website [ ]  FSA News alert [ ]  Twitter [ ]  LinkedIn [ ]

Other [ ]

Please give description: Click or tap here to enter text.

I give my consent for my details to be kept by the Agency as an expert in the above areas to be used by the Agency to source advice on specific issues.

Please attach your electronic signature here

|  |  |  |  |
| --- | --- | --- | --- |
| **Signed:** | Click or tap here to enter text. **(Replied by email)** | **Date:** | Click or tap to enter a date. |
| **Print Name:** | Click or tap here to enter text. |

**Declaration of Interests Form**

**Under the guidance on Declaration of Interests, I wish to declare to the Food Standards Agency, that my only relevant interests are as follows:**

**Personal Interests**

|  |  |  |
| --- | --- | --- |
| **1** | **Direct employment**  | Click or tap here to enter text. |
| **2** | **Consultancies and other fee-paid work** | Click or tap here to enter text. |
| **3** | **Shareholdings** | Click or tap here to enter text. |
| **4** | **Clubs and other organisations** | Click or tap here to enter text. |
| **5** | **Other personal interests** | Click or tap here to enter text. |

**Non-Personal Interests**

|  |  |  |
| --- | --- | --- |
| **6** | **Fellowships** | Click or tap here to enter text. |
| **7** | **Indirect support** | Click or tap here to enter text. |
| **8** | **Trusteeships** | Click or tap here to enter text. |
| **9** | **Land and property** | Click or tap here to enter text. |
| **10** | **Other public appointments** | Click or tap here to enter text. |
| **11** | **Other non-personal interests** | Click or tap here to enter text. |

**Signed:** Click or tap here to enter text.

**Date:** Click or tap to enter a date.

1. See the Information Pack for background information on the range of SACs and Joint Expert Groups [↑](#footnote-ref-2)
2. This could typically involve 1-3 meetings plus any preparatory work such as reading papers [↑](#footnote-ref-3)