

Wine Standards In confidence

Vineyard registration forms



Before you complete this form please read these guidance notes and the Data Protection Statement. If you need assistance please contact your Regional Wine Inspector whose contact details can be found on **food.gov.uk** or by emailing, stating you area to: **winestandards@food.gov.uk**

Completing the form electronically

- You will need Adobe Acrobat or Reader v7 or later, to fill in this PDF. Go to www.adobe.com to download it for free.
- Type the relevant details in the boxes.
- You can copy and paste text into other boxes.
- Use the Tab key or mouse to move between boxes.
- Use the +/- icons to zoom in and out of the document, and keyboard arrow keys or scroll bars to move up and down.
- Save this PDF, attach it to an email and send it to: **winestandards@food.gov.uk**
- Keep a copy of the form for your records.

Completing the form by hand

- Use a **BALL POINT PEN** and **BLOCK CAPITALS**.
- Then post this form to:
Food Standards Agency
Operations Group
Foss House
Kings Pool
Peasholme Green
York YO1 7PR
- Keep a copy of the form for your records.

Guidance notes

Introduction

- The Wine Regulations require you to register your vineyard if the area under vine is 0.1 hectare (1/4 acre) or more in size, or if irrespective of size, it is a commercial undertaking.
- Address details are used to contact you regarding Harvest and Production Declarations.

Completing the forms

Notes to help you complete Part 1

1. "Holdings" – A holding is a single unit, both technically and economically, which has a single management and which either has a wine-growing area of at least 0.1 hectare (1/4 acre) or is a commercial undertaking.
2. Total area of your agricultural holding
In addition to the total area under vines you should include arable land, permanent pasture and meadows and land used for permanent crops and kitchen gardens.

Notes to help you complete Part 2

3. Serial number of parcel
If you are completing Part 2 in respect of more than one parcel please allocate consecutive numbers to or name each parcel (e.g. 1, 2, 3).
4. "Parcels" – A continuous area of land on which only vines are cultivated. A separate Part 2 must be completed in the case of each individual parcel on which vines are cultivated.
5. Material for the vegetative propagation of vines includes:
 - rooted cuttings: ungrafted pieces of rooted vine shoot intended for planting ungrafted or for use as rootstocks
 - rooted grafts: pieces of vine shoot joined by grafting, the underground part of which is rooted
 - rootstock cuttings for grafting: pieces of vine shoot intended to form the part below ground when preparing rooted grafts
 - nursery cuttings: pieces of vine shoot intended for the production of rooted cuttings
 - top-graft cuttings: pieces of vine shoot intended to form the part above ground when preparing rooted grafts.

Notes to help you complete Part 3

The serial numbers allocated to individual parcels in Part 2 should be repeated in the relevant Part 3 containing vine variety details for that parcel.

Declaration

I declare that the information I have provided in this form is correct to the best of my knowledge and belief. I confirm that I have read the data protection statement and that I agree to the FSA holding and using my data as indicated.

Signed

Print Name

Date

Data Protection Statement

The information you have provided will be primarily used for the purpose of enforcing the wine marketing and related regulations. Information may be released to other wine sector enforcement authorities to facilitate investigations including suspected fraudulent treatment or risk to health.

Personal information and details of specific vine plantings held on the register will be treated as confidential. You will have the right to inspect the information held and to have any justified alterations concerning your details to be taken into account. In particular, you will have the right to demand the periodic erasure of information of no further interest.

Information may be collated and released by Wine Standards as non-attributable information for research and/or statistical purposes.

In limited circumstances, the FSA may be required to release information, including personal data and commercial information, on request under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. If we release information obtained from this form to other parties, we will notify you. However, FSA will not permit any unwarranted breach of confidentiality nor will we act in contravention of our obligations under the Data Protection Act 1998. We will use the Holder's details* to send requests for the submission of annual Harvest and Production declarations, which are legally required.

*Please note that email is the preferred method of communication for annual harvest and production declarations

Part 1 Details of holding and ownership

1. Vineyard of holding name

2. Postal address \ location of vineyard or holding

House no:\name	
Street	
Village	
Town	
County	
Postcode	
OS reference if no postcode	

Contact details

Landline	
Mobile number	
Email:	

3. Name of the Holder (the person or company responsible for running the vineyard):

4. Status of the holder

Individual ☐ Partnership ☐ Company ☐

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5. Address of the holder (if different to 2

House no:\name Street	
Village	
Town	
County	
Postcode	
OS reference if no postcode	

Contact details

Landline with area code	
Mobile number	
*Email:	

6. About the holding Is

the holding - a vineyard

☐

or a mixed agricultural enterprise

☐

7. Total area of holding

Hectares (1ha =2.471 acres)

8. Area breakdown - please state the area in hectares

(a) Area of vines in the open	
(b) Area of vines under cover	
(c) Total area of vines (boxes (a) +(b)	
(d) Area not under vine	
(e) Total (boxes (c) + (d)	

Part 2 Details of individual parcels

9. Holding/vineyard Name of the holding/vineyard on which parcel is situated:

10. Serial number or name of parcel

11. Tenure

Owner farmed		Tenant farmed		Share farmed		Other	
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12. Altitude

Highest point of the parcel above
sea level in metres.

13. Area under vine

Please state the area under vine in **hectares** (1 ha = 2.471 acres). Please record any area planted with inter specific (hybrid) varieties under PGI or Other as such varieties cannot be used for PDO wine production.

		Intended for PDO wine	Intended for PGI wine	Intended for other wine
A	In production (hectares)			
B	Not yet in production (hectares)			
C	Not actively cultivated (hectares)			
D	Any remaining area under vines not entered at (a) – (c) above including the area of vines intended solely for the production of material for the vegetative production of vines (hectares)			
TOTAL parcel area under vine in hectares (A) + (B) + (C) + (D)				

Part 3 Details of vine varieties and husbandry

Please complete a separate form for each parcel. Please use a separate line for each vine variety.

14. Details of holding

15. Serial number or name of parcel

16. Vine planting details

If there is insufficient space to list all your vine varieties, please complete further copies of Part 3 as necessary.

[illegible]