

Vineyard register data collection forms

Completing the form electronically

- You will need Adobe Acrobat or Reader v7 or later, to fill in this PDF. Go to www.adobe.com to download it for free.
- Type the relevant details in the boxes.
- You can copy and paste text into other boxes.
- Use the Tab key or mouse to move between boxes.
- Use the +/- icons to zoom in and out of the document, and keyboard arrow keys or scroll bars to move up and down.
- Save this PDF, attach it to an email and send it to: **winestandards@foodstandards.gsi.gov.uk**
- Keep a copy of the form for your records.

Completing the form by hand

- Use a **BALL POINT PEN** and **BLOCK CAPITALS**.
- Then post this form to:
Food Standards Agency, Operations Group, Foss House, Kings Pool, Peasholme Green, York, YO1 7PR.
Telephone 01904 232177
- Keep a copy of the form for your records.

Guidance notes

Introduction

- The UK began collection of data for the Vineyard Register in 1990. There are currently over 400 active vineyards recorded on the Register, which is maintained by Wine Standards. Address details are used for the dispatch of Harvest and Production Declarations, to obtain annual production statistics for the UK.
- All the information held on the register will be treated as confidential. You will have the right to inspect the information held on computer and to have any justified alteration concerning your details taken into account; in particular, you will have the right to demand the periodic erasure of information of no further interest.
- If you have queries about completing this form please contact your local inspector. Details of local inspectors are available at www.food.gov.uk/wine

Completing the forms

- Under the Wine Regulations it is a statutory requirement that you complete the forms either if you have 0.1 hectare (1/4 acre) or more under vines or if your vineyard is a commercial undertaking.

Notes to help you complete Part 1

1. "Holdings" – A holding is a single unit, both technically and economically, which has a single management and which either has a wine-growing area of at least 0.1 hectare (1/4 acre) or is a commercial undertaking.
5. Total area of your agricultural holding
In addition to the total area under vines you should include arable land, permanent pasture and meadows and land used for permanent crops and kitchen gardens.

Notes to help you complete Part 2

8. Serial number of parcel
If you are completing Part 2 in respect of more than one parcel please allocate consecutive numbers to each parcel (e.g. 1, 2, 3).
9. "Parcels" – A continuous area of land on which only vines are cultivated. A separate Part 2 must be completed in the case of each individual parcel on which vines are cultivated.
- 10 (d). Material for the vegetative propagation of vines includes:
 - rooted cuttings: ungrafted pieces of rooted vine shoot intended for planting ungrafted or for use as rootstocks;
 - rooted grafts: pieces of vine shoot joined by grafting, the underground part of which is rooted;
 - rootstock cuttings for grafting: pieces of vine shoot intended to form the part below ground when preparing rooted grafts;
 - nursery cuttings: pieces of vine shoot intended for the production of rooted cuttings;
 - top-graft cuttings: pieces of vine shoot intended to form the part above ground when preparing rooted grafts.

Notes to help you complete Part 3

14. The serial numbers allocated to individual parcels in Part 2 should be repeated in the relevant Part 3 containing vine variety details for that parcel.

Registration of vineyard: Part 1

Details of holding and ownership

FOR FSA USE ONLY

WSB reference:

Date registered:

Before you start to complete this form please read the guidance notes, including the Data Protection Act statement (see section 7).

Please complete a separate form for each holding.

1 Details of holding and ownership

Name of the holding/vineyard:

Telephone number (include national dialling code):

Email:

Full postal address of the holding/vineyard:

Postcode

2 Status of holder (person responsible for the holding)

Individual Partnership Company

3 Name of holder and address if different from 1

Name of the holder:

Telephone number (include national dialling code):

Email:

Full postal address of the holder:

Postcode

4 About the holding

Is the holding a vineyard or a mixed agricultural enterprise:

Vineyard Mixed agricultural enterprise

5 Total area of holding

Total area of holding used for agricultural purposes:

hectares (1 ha = 2.471 acres)

6 Area breakdown

Of the area entered at 5 above, please state:

(a) area of vines in the open

(b) area of vines under cover

(c) total area of vines (boxes (a)+(b))

(d) area not under vines

(e) **TOTAL** (boxes (c)+(d))

The figure entered at (e) should be the same as that entered at question 5.

7 Data Protection

The information you have provided, including personal data, will be primarily used for the purpose of enforcing the wine marketing and related regulations. They may be released to other wine sector enforcement authorities to facilitate investigations including suspected fraudulent treatment or risk to health. Details may be noted by Wine Standards Inspectors and usually released only as unattributable information.

In limited circumstances, FSA may be required to release information, including personal data and commercial information, on request under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004. If we release information obtained from this form to other parties, we will notify you. However, FSA will not permit any unwarranted breach of confidentiality nor will we act in contravention of our obligations under the Data Protection Act 1998.

8 Signed

I declare the information given in this form is correct to the best of my knowledge and belief.

Name (in BLOCK CAPITALS):

Date:

Registration of vineyard: Part 2 Details of individual parcels



FOR FSA USE ONLY	
WSB reference:	<input type="text"/>
Date registered:	<input type="text" value="DD"/> <input type="text" value="MM"/> <input type="text" value="YYYY"/>

Before you start to complete this form please read the guidance notes.

Please complete a separate form for each parcel.

9 Holding/vineyard

Name of the holding/vineyard on which parcel is situated:

10 Serial number of parcel

Example 1, 2, 3 etc.

11 Tenure of the parcel

Please indicate the tenure of the parcel:

- Owner farmed Tenant farmed
 Share farmed Other

12 Area under wine grape varieties

For the parcel, please state the area under wine grape varieties (in hectares – 1 ha = 2.471 acres):

		PDO	PGI ¹	Other ¹
A	In production (hectares)			
B	Not yet in production (hectares)			
C	Not actively cultivated (hectares)			
D	Any remaining area under vines not entered at (a) – (c) above including the area of vines intended solely for the production of material for the vegetative production of vines (hectares)			
TOTAL area (hectares) under vines (a) + (b) + (c) + (d)				

¹Record under PGI or Other any area planted with inter specific (hybrid) varieties.

13 Details of the parcel

Gradient – Please give the following details about the natural characteristics of the parcel:

- Flat land (gradient not exceeding 5°)
 Slight slope (exceeding 5° but not exceeding 15°)
 Moderate slope (exceeding 15° but not exceeding 30°)
 Steep slope (exceeding 30°)
 Terrace

Altitude – Please give the lowest and highest points of the parcel:

Highest point (metres above sea level)

Lowest point (metres above sea level)

Aspect – Please indicate the direction in which the parcel faces:

- North South East West
 North East North West
 South East South West
 OR if the parcel is on completely flat land

Soil type – Where this information is available please indicate the general soil type(s) of the parcel, according to the classes listed below, by ticking the appropriate boxes:

Topsoil:

- Sand Loamy sand Sandy loam
 Sandy silt loam Silt loam Clay
 Sand clay loam Clay loam Sandy clay
 Silty clay loam Silty clay Other:

Subsoil:

- Sand Loamy sand Sandy loam
 Sandy silt loam Silt loam Clay
 Sand clay loam Clay loam Sandy clay
 Silty clay loam Silty clay Other:

